



**RCRAInfo 2003 National Users Conference**  
**July 29 - August 1, 2003**



***Session Descriptions for Plenary Sessions***

***Presidio Ballroom***

***(Descriptions are in Order by Day)***

***OSW Hot Topics*** provides an opportunity to hear about some of the top priorities of the Office of Solid Waste (HQ's OSW) and the latest "hot" issues under discussion in OSW that will affect the RCRAInfo User Community: ***[Tuesday, 9:30am - 10:30 am]***

- "The ***Resource Conservation Challenge*** is a major national effort to find flexible, yet protective ways to conserve our valuable natural resources through waste reduction and energy recovery....We're challenging all Americans to make smarter purchasing and disposal decisions that conserve our natural resources, save energy and preserve the environment for our children and future generations....."  
(Presenter: ***Mike Idol, EPA HQ/OSW***)
- ***Tracking Institutional Controls (IC) Data to Support OSWER's One Cleanup Program***. EPA's Office of Emergency and Remedial Response (OERR/OSWER) has been working on an Institutional Control (IC) tracking system to support the AA's One Cleanup Program goal of tracking all IC information in a unified IC Tracking Network. Region 4 is the RCRA sub-lead Region for Institutional Controls and we believe that RCRAInfo is a great system that can easily be adapted to RCRA-related ICs through the addition/modification of Corrective Action and Post Closure Permitting event codes. We envision that data from RCRAInfo could easily be uploaded into the National IC Network, similar to how some States translate their data into RCRAInfo. This presentation will provide an overview of Region 4's proposal for tracking Institutional Controls for RCRA facilities in RCRAInfo. (Presenters: ***Elizabeth Bartlett and Jan Martin, EPA Region 4***)
- ***Using RCRAInfo to Facilitate EPA's Direct Implementation of the RCRA Program in Indian Country***. The Federal, State and Tribal Programs Branch in HQ's OSW will introduce conference participants to the necessity of EPA's direct implementation of the RCRA program for hazardous waste handlers operating in "Indian country". The presentation will define "Indian country" and summarize some of the complexities associated with using RCRAInfo data to identify handlers within these areas. This session will provide an overview of the issue and ***Breakout Sessions*** have been scheduled throughout the Conference (***Wednesday, 10:00am - 11:30am and Thursday, 10:15am - 11:45am***) to offer the User Community an opportunity to develop recommendations for how to best identify RCRA handlers in "Indian country" to ensure national program consistency. (Presenter: ***Luke Jones, EPA HQ/O SW***)



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**Handler Monitoring and Assistance Program Area Analysis (HMA PAA)** session will provide an overview of the recommendations of the HMA PAA Team, including the proposed changes to the Compliance, Monitoring and Enforcement (CM&E) Module of RCRAInfo. **Breakout Sessions** have been scheduled throughout the Conference to offer the User Community an opportunity to discuss the proposed changes in more detail, as well as an opportunity to provide the PAA Team with comments on the proposed recommendations. (Presenters: HMA PAA Team Co-Leads, Todd Marvel, IL and Debbie Goodwin, EPA HQ/OECA)

**HMA PAA Breakout Sessions:**

- **Tuesday, 1:30pm - 3:00pm:** **Handler Monitoring & Assistance PAA: Policies, Guidance, and Data Entry Proposed Changes for Evaluation and Violation**
- **Tuesday, 3:15pm - 4:15pm:** **Handler Monitoring & Assistance PAA: Policies, Guidance, and Data Entry Proposed Changes for Enforcement and Other Issues**
- **Thursday, 8:30am - 10:00am:** **Handler Monitoring & Assistance PAA: Opportunity for User Community to Discuss/Comment on Proposed Recommendations (1<sup>st</sup> Opportunity)**
- **Thursday, 1:30pm - 3:00pm:** **Handler Monitoring & Assistance PAA: Opportunity for User Community to Discuss/Comment on Proposed Recommendations (2<sup>nd</sup> Opportunity)**

**Status of WIN/INFORMED Activities** will present an overview of the activities underway over the last year, as well as what is next for WIN/INFORMED, including the Handler Monitoring and Assistance and the Permitting and Corrective Action Program Area Analyses (HMA PAA and PCA PAA), and the newly formed RCRA Site Activity Status Workgroup. (Presenters: Matt Loesel, EPA Region 6; Todd Marvel, Illinois and Debbie Goodwin, EPA HQ/OECA; Chip Crockett, Alabama, and Tab Tesnau, EPA HQ/OSW; Rene' Anderson, Idaho and June Alexander, EPA Region 10; and Bud McCarty, North Carolina [Wednesday, 8:30am - 9:45am])



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**Session Descriptions for Break-Out Sessions**

*(Descriptions are in Alphabetical Order by Session Title)*

**2001 Hazardous Waste Report Processes and Biennial Report Load Issues** will provide an opportunity to review any problems encountered with the 2001 Hazardous Waste Report forms and instructions, including how the **INCLUDE\_IN\_NATIONAL\_REPORT** flag in RCRAInfo should have been set by State or Regional Implementers to designate the wastes EPA HQ should have included in the recently published *National Biennial RCRA Hazardous Waste Report (Based on 2001 Data)*. An opportunity will also be provided to ask questions about the Biennial Report Load software in RCRAInfo. (Presenters: *Dave Levy, EPA HQ/OSW; Michael Hillard, EPA HQ/OEI; Paula Canter, Ohio EPA; and Jack Griffith, Florida DEP*) [Tuesday, 1:30pm - 3:00pm and Wednesday, 10:00am - 11:30am]

**2003 Hazardous Waste Report** will provide an explanation of the changes to be made for 2003 Hazardous Waste Report. An opportunity will also be provided to request clarification on the 2003 Hazardous Waste Report forms and instructions and how the **INCLUDE\_IN\_NATIONAL\_REPORT** flag in RCRAInfo should be set to designate which wastes EPA HQ should include in the 2003 National Biennial Report. The session will cover what EPA will include in the 2003 National Biennial Report. (Presenters: *Dave Levy, EPA HQ/OSW; Michael Hillard, EPA HQ/OEI; Paula Canter, Ohio EPA; Jack Griffith, Florida DEP*) [Tuesday, 3:15pm - 4:15pm and Wednesday, 1:00pm - 2:30pm]

**California's Hazardous Waste Program (HWP) Database** will provide a demo of California's new Hazardous Waste Program (HWP) database, which allows Users "real-time" access to Handler data through their Hazardous Waste Tracking System (HWTS) manifest data; permitting and corrective action data which they current translate to RCRAInfo; Annual Workplan data; Board of Equalization fee information for permitted facilities; and Waste Stream Capacity data. (Presenter: *Frank Lauricella, California DTSC*) [NOTE: This Session is NOT REPEATED during the Conference: Thursday, 8:30am - 10:00am]

**CM&E Data Entry: Hands-on Training** will provide Users with a hands-on walk-thru of how to enter data into the RCRAInfo CM&E Module, including evaluation/inspection, violation and enforcement data. This session is recommended for new Users. Seating is limited, so arrive early. (Trainer: *Rachiel Durant, EPA HQ/OECA*) [Wednesday, 2:45pm - 4:15pm and Thursday, 1:30pm - 3:00pm]

**Corrective Action & Permitting Data Entry: Hands-on Training** will provide Users with a hands-on walk-thru of how to enter data into the RCRAInfo Corrective Action and Permitting Modules. This session is recommended for new Users. Seating is limited, so arrive early. (Trainer: *Chip Crockett, Alabama*) [Wednesday, 10:00am - 11:30am and Thursday, 8:30am - 10:00am]

**Creating Useful Reports using Biennial Report Data** will show you how you can get useful reports out of all that Biennial Report data stored in RCRAInfo. This session will cover both the use of existing reports in RCRAInfo and what you will need to do to create your own new reports. You will also find answers the following questions, and more: How much history is in there? How can I link Biennial Report data to Handler or Compliance data? (Presenter: *Bob Reimer, EPA Region 4*) [Wednesday, 2:45pm - 4:15pm; Thursday, 10:15am - 11:45am]

**Crystal Reports Workshop: Basic/Intermediate** sessions will provide a hands-on introduction to creating live, portable and production quality RCRAInfo management reports using Crystal Reports. This session will lay foundation and use grouping/sorting, parameter/formulas, conditional formatting, as well as PDF creation, and other exporting options in creation of basic/intermediate level management reports. Will introduce custom SQL, and it's usage with reporting tools. (Presenter: *Barry Kaye, EPA Region 2*) [Tuesday, 10:00am - 11:30am and continued from 1:00pm - 2:30pm]

**Designing Reliable Queries to Identify Handlers in Indian Country** will offer the User Community an opportunity to develop recommendations for how to best identify RCRA Handlers in "Indian country" to ensure national program consistency. Problems associated with using the Handler latitude/longitude, "Land Type" and "Owner Type" fields in RCRAInfo will be identified and consistent strategies developed to best track these Handlers. (Presenter: *Luke Jones, EPA HQ/O SW*) [Wednesday, 10:00am - 11:30am and Thursday, 10:15am - 11:45am]



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***Determining RCRA Site Activity Status*** will review the tasks assigned to the newest Workgroup formed by the WIN/INFORMED Coordinating Committee. This Workgroup will develop definitions of what constitutes an “active” or “inactive” site for RCRA Subtitle C regulated sites. A policy will be developed to provide guidance on making site activity status determinations, and will be incorporated into the existing EPA Identification Number Guidance, pending national review. The guidance developed will provide examples of each (i.e., “active” or “inactive”) to ensure national consistency. The policy and guidance will provide the public with knowledge of the current status of a facility’s hazardous waste activities. **(Presenters: Workgroup Co-Leads: June Alexander, EPA Region 10 and Rene’ Anderson, Idaho)** **[Wednesday, 10:00am - 11:30am; Thursday, 1:30pm - 3:00pm]**

***Developing Webpages for Reports*** will show that creating a great Oracle report is the hard part; getting a webpage to interface with it is far easier. This presentation will cover the entire process of webpage development in one hour, giving participants additional time to add their own experiences with this last step in the whole process. The class assumes you have only a minimal proficiency at using some kind of web-page software, like Dreamweaver. Topics include webpage layout, required forms and scripts, bounds-checking, output formats, and actually getting the report file onto the report server. **(Presenter: Bob Reimer, EPA Region 4)** **[NOTE: This Session is NOT REPEATED during the Conference: Tuesday, 1:30pm - 3:00pm]**

***ECHO/OTIS*** will provide an update on the status of ECHO, the public access site for enforcement and compliance data and new features and functions of OTIS, the On-line Tracking Information System accessible to state, local and federal governments. **(Presenter: Rebecca Kane, EPA HQ/OECA)** **[Wednesday, 10:00am - 11:30am; 1:00pm - 2:30pm; and 2:45pm - 4:15pm]**

***EnviroFacts*** is the Agency’s information system that provides data to the public from RCRAInfo, and other Agency information systems. This session will provide an overview of EnviroFacts, address the monthly EnviroFacts refresh process, including how the data is mapped from the RCRAInfo structure to the EnviroFacts structure and how the data elements are defined in Envirofacts. Additionally, the query and display logic that is currently incorporated within Envirofacts, Window to My Environment (WME), and the EM ServiceFinder will be reviewed. Lastly, a high level overview will be provided for the Agency’s newly approved Target Application Architecture for Environmental and Health Protection and will describe how RCRAInfo fits into it and how the data from RCRAInfo will flow into the Enterprise Repository instead of EnviroFacts. **(Presenter: Adam Deer, SAIC, EnviroFacts Contractor Support)** **[Wednesday, 1:00pm - 2:30pm and 2:45pm - 4:15pm; Thursday, 8:30am- 10:00am]**

***Financial Assurance, ERP, and Future Direction of the RCRA Enforcement Program*** will offer the Office of Regulatory Enforcement’s (ORE/RED) current perspective on financial assurance, the concerns raised by non-compliance, steps being taken to ensure compliance and how to measure compliance and/or results from enforcement activities. ORE/RED would also like to present and engage in discussions with the Regions and States concerning the implementation of the RCRA Enforcement Response Policy (ERP). To round out the enforcement presentation, ORE/RED would like to discuss potential priorities for future national attention. **(Presenter: Christine McCulloch, EPA HQ/OECA/ORE)** **[Tuesday, 1:30pm - 3:00pm and 3:15pm - 4:15pm]**

***Handler Data Entry (Version 2): Hands-on Training*** will provide Users with a hands-on walk-thru of how to enter data into the RCRAInfo Handler Module, Version 2. **This session is recommended for new Users.** **(Trainer: Lori Furr, EPA HQ/OSW)** **[Tuesday, 3:15pm - 4:15pm and Wednesday, 1:00pm - 2:30pm]**

***How is the Enforcement and Compliance Data Used?*** will present the Enforcement and Compliance Program’s data and the measures set out in RECAP to manage the program through trip reports, the watch list, improved outcome measures, and management reports. **(Presenter: Rebecca Kane, EPA HQ/OECA)** **[Thursday, 8:30am - 10:00am and 10:15am - 11:45am]**



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**Local RCRA Application (LORA)** was designed and developed by Region 9 in Visual FoxPro and includes a third-party reporting tool, FoxFire. Region 9 has created this local RCRA database that builds upon the RCRA(c) data available in RCRAInfo; it includes additional modules for local tracking, and provides management tracking tools, report writing capability and graphs. LORA includes unique views of RCRA(c) data downloaded from RCRAInfo, such as a tree-view of CM&E data that allows users to see key CM&E data and data linkages, and allows for quick identification of violations that do not yet have RTC dates. LORA was also designed to be flexible and can quickly pull in new data sets, link the data to existing RCRA(c) handlers, and provide user friendly output reports with combined data, such as data on chemical concentrations at GPRA Corrective Action sites. Region 9 has also added whole modules of local data, such as our module to track the closure of open dumps on tribal lands in Region 9. Finally, LORA includes a User friendly reporting tool that currently includes over 100 standard reports and allowing the general user to create their own reports. **(Presenter: Piper Stege, EPA Region 9)** *[NOTE: This Session is NOT REPEATED during the Conference: Thursday, 1:30pm - 3:00pm]*

**Microsoft Access Reporting Workshop: Introduction** will provide a hands-on introduction to using Microsoft Access' Link Table and Pass-Through Query functions to interact with or download RCRAInfo data. The session will also include the basics of designing a query, linking tables and report design in Microsoft Access using downloaded tables. **(Presenter: Buddy Jones, EPA Region 6)** *[Tuesday, 1:30pm - 3:00pm and Thursday, 8:30am - 10:00am]*

**Microsoft Access Reporting Workshop: Intermediate** is a hands-on session that will cover the use of some of the more commonly used Microsoft Access functions and procedures to develop simple to complex queries and "subqueries" for reporting purposes. It will also include use of the Report Wizard function of Microsoft Access to develop reports based on these queries. **(Presenter: Buddy Jones, EPA Region 6)** *[Tuesday, 3:15pm - 4:15pm]*

**Permitting and Corrective Action Program Area Analysis (PCA PAA) Issues and Status** will provide the RCRAInfo Community with an opportunity to provide the PCA PAA Team with input on the direction and any draft recommendations presented by the Team. **(Presenters: Team Co-leads: Chip Crockett, Alabama; Tab Tesnau, EPA/HQ OSW)** *[Tuesday, 10:15am - 11:45am and 1:30pm - 3:00pm]*

**Permitting and Corrective Action Program Area Analysis (PCA PAA) Team Meeting** will allow the PCA PAA Team an opportunity to meet during the Conference. **Please NOTE that this session is for PCA PAA Team Members ONLY.** *[Tuesday, 1:30pm - 3:00pm and continues 3:15pm - 4:15pm and Friday, 9:00am - Noon]*

**RCRA Electronic Query System (REQS)** is an application which allows all RCRA personnel to view and print out information on RCRA regulated facilities. Discussion will include the new more robust REQS, its future (reports moving to the web) and various other projects we have developed in Region 6. We will look at the new reporting tools in REQS and the other new capabilities, such as reports on a file of IDs. A discussion on which reports the users would like to see moved to the Internet will also be held. **(Presenter: Matt Loesel, EPA Region 6)** *[Wednesday, 1:00pm - 2:30pm; Thursday, 10:15am - 11:45am]*

**RCRA Site Activity Status Workgroup Meeting** will allow the Workgroup an opportunity to meet during the Conference. **Please NOTE that this session is for Workgroup Members ONLY.** *[Thursday, 8:30am - 10:00am and continues 10:15am - 11:45am]*

**RCRAInfo Change Management Workgroup Meeting** will provide the Workgroup with an opportunity to meet during the Conference. **Please NOTE that this session is for Workgroup Members ONLY.** *[Wednesday, 1:00pm - 2:30pm and continues 2:45pm - 4:15pm]*

**RCRAInfo & CDX: Submitting Site ID & Part A Forms on the Internet** session will provide more details regarding how EPA's Office of Environmental Information (OEI), Central Data Exchange (CDX) staff and Office of Solid Waste (OSW), RCRAInfo staff have teamed up to deliver a live, on-line alternative to the paper versions of the RCRA Site ID and Part A Forms. Last year we brought you the preliminary, web-enabled Site Identification (Site ID) form. This year, we will show you the approval process for accepting those Site ID forms submitted through the Central Data Exchange, and we will also preview the newly-developed Part A Permit Application. Discussion topics include State-specific forms and digital signature. **(Presenters: Ron Gambill, EPA HQ/OSW and Charles Freeman, EPA HQ/OEI)** *[Tuesday, 3:15pm - 4:15pm and Wednesday, 10:00am - 11:30am]*



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**RCRAInfo National Reports** will review the RCRAInfo V2 avalanche of reporting enhancements that stemmed from the implementation of the WIN/INFORMED Universe Identification/Waste Activity Monitoring PAAs, and the 2001 Biennial Report cycle. This session will showcase the V2 menu of "canned" national report options for retrieving data from RCRAInfo, and discuss the short- and longer-term reporting enhancement plans, as well as the status of our feasibility analysis of new enterprise data analysis/reporting tools to supplement Oracle Reports 6i. A preview of a proof-of-concept, point-and-click data query prototype developed by OSW's Information Management Branch, currently called Basic RCRAInfo Reporting Tool (BARRT), will also be provided. Lastly, this session will welcome participant questions/comments/suggestions for further national reporting enhancements. (**Presenter: Beverly Allen, EPA HQ/OSW**) [**Tuesday, 1:30pm - 3:00pm and Thursday, 8:30am - 10:00am**]

**RCRAInfo PDA Pilot** will provide the current status of a joint project between HQ's OSW and OECA to provide instantaneous access to field inspectors performing site visits. (**Presenter: Aaron Smith, EPA HQ/OSW**) [**NOTE: This Session is NOT REPEATED during the Conference: Wednesday, 2:45pm - 4:15pm**]

**RCRAInfo User Support Issue Tracking System** will preview the prototype under development by the OSW's Information Management Branch to assist the User Community in tracking an issue reported to RCRAInfo User Support throughout its "lifecycle", until it's resolved. (**Presenter: Dina Villari, EPA HQ/OSW**) [**NOTE: This Session is NOT REPEATED during the Conference: Tuesday, 3:15pm - 4:15pm**]

**RCRARep** is an Oracle/Web software reporting tool developed by EPA-NE to look at sensitive, national data in RCRAInfo. RCRARep provides users with powerful cross-module selection, extensive search capability, and allows a user to view or print RCRA data for selected handlers and have it presented in a familiar, friendly user interface. This demonstration will focus on RCRARep's Main Menu selections and the functionality behind them. (**Presenter: Lynn Hanifan, EPA Region 1**) [**Wednesday, 10:00am - 11:30am and Thursday, 1:30pm - 3:00pm**]

**Retrieving Data from RCRAInfo** will introduce the RCRAInfo Community to a variety of **VIEWS** that are presently residing in the RCRAInfo database. These views can retrieve essential and useful data from the RCRAInfo modules. If you have always wanted to query the RCRAInfo data, without recreating complex SQL statements, this is the session for you. (**Presenter: Idali Gotay, EPA HQ/OSW**) [**Thursday, 10:15am - 11:45am and 1:30pm - 3:00pm**]

**The State and Region as Partners** will provide a presentation and discussion of the roles of the State and Region in the age of delegation. We will show ways the State and Region can work together on projects from data quality to translation and how the Region can serve as a resource on other issues. The presentation will be given from the State and Regional perspectives, both discussing the positives and negatives of the State and EPA relationship. (**Presenters: Matt Loesel, EPA Region 6 and Cindy Abeyta, New Mexico**) [**NOTE: This Session is NOT REPEATED during the Conference: Wednesday, 2:45pm - 4:15pm**]

**State and Regional Meetings** will provide the EPA Regions and their States with an opportunity to talk and coordinate issues pertaining to their Region. [**Friday, 9:00am - Noon**]

**Submitting Data to RCRAInfo by File Transfer** will present the options available to a State or Region if they choose to submit data to RCRAInfo V2 by file transfer. RCRAInfo will accept data through the Agency's Central Data Exchange (CDX) in flat files or XML format (Nodes may also play a role). Specific details will be provided for each RCRAInfo module, and the schedule for testing and deployment will be reviewed. Any and all technical questions or issues relating to the transfer of State or Regional data to RCRAInfo will be addressed in this session. (**Presenters: Eric Schwarz, EPA HQ/OSW and Michael Hillard, EPA HQ/OEI**) [**Wednesday, 1:00pm - 2:30pm and 2:45pm - 4:15pm**]